



Tel: 021-556 5458 (Main)/021 556 5458 (Parklands)
 Fax: 086 589 6176
 E-Mail: info@zoozooland.co.za
 Address: 21 Dorchester Drive, Parklands,7441
 Address: 1 Eden End, Parklands, 7441

I, the undersigned, parent, or legal guardian, hereby applies for admission of the child mentioned below and herewith consent to the information processed in this document to be used strictly for the purpose of this application. The data will be accurate, complete, updated, and not misrepresented. Should this information be shared with a third party, I, as the data subject, will be informed of this action and the identity/contact details of the third party. I further have a choice to request that my information be rectified or deleted at any point.

DETAILS OF THE CHILD APPLIED FOR:	
Names in full:	Surname:
Preferred name:	Date of birth:
Street Address:	Code:
Gender:	Language:
Religion:	Number of children in family:
Ranking in family:	
Half-day or full day:	Date of admission:
Name of previous school/play group/day mother:	
In case of an emergency, when you may not be available, kindly provide us with the names of alternative persons whom we may contact that don't live with you:	
A.	Tel:
B.	Tel:
MEDICAL INFORMATION (Specify where applicable)	
Previous serious illnesses:	
Previous operations:	
Any speech, hearing or sight impediments:	
Any allergies:	
Mental or psychological defects:	
Have all inoculations as prescribed by law been administered:	
Is the child's physical development, in your opinion, normal for his /her age:	
Name of family doctor:	Tel:
DETAILS OF PARENTS / LEGAL GUARDIAN	
Mother	
Names in full:	
Surname:	
Preferred name:	
Physical home address:	
Tel. (home):	Cell number:
E-mail address:	
ID number/Date of birth:	
Occupation:	Company:
Business address:	
Tel. (business):	Language:
Religion:	
Date of divorce/separation: (if applicable):	
Any other remarks:	

Signature: _____



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Father	
Names in full:	
Surname:	
Preferred name:	
Physical home address:	
Tel. (home):	Cell number:
E-mail address:	
ID number/Date of birth:	
Occupation:	Company:
Business address:	
Tel. (business):	Language:
Religion:	
Date of divorce/separation: (if applicable):	
Any other remarks:	
PAYMENT OF FEES:	
The person responsible for the payment of the fees:	
Postal or street address where all correspondence, documents and/or notices relating to this document may be forwarded to, by post, or delivered.	
I do hereby undertake to abide by the rules and regulations and endorse the School's principles and objectives fully.	
Signed at: This Day of20	
Signature:.....	

The original completed application must be presented to the principal with all relevant in order to secure your place in the School.

Signature: _____



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1. INTERPRETATION AND PRELIMINARY

The headings of the clauses in this Contract are for the purpose of convenience and reference only and shall not be used in the interpretation of nor modify nor amplify the terms of this Contract nor any clause hereof. Unless a contrary intention clearly appears –

- 1.1 words importing –
 - 1.1.1 any one gender include the other two genders;
 - 1.1.2 the singular includes the plural and vice versa; and
 - 1.1.3 natural persons include created entities (corporate or unincorporated) and the state and vice versa;
- 1.2 the following terms shall have the meanings assigned to them hereunder and cognate expressions shall have corresponding meanings, namely –
 - 1.2.1 "Data Subject" means the person to whom the personal information relates;
 - 1.2.2 "Effective Date" means the date of the last signature of this Contract;
 - 1.2.3 "Parties" shall mean both the School and the Consumer;
 - 1.2.4 "Premises" means any of the premises specified by the Consumer from time to time;
 - 1.2.5 "Personal Information" means information relating to an identifiable, living, natural person, and where it is applicable, an identifiable, existing juristic person, including, but not limited to –
 - a) information relating to the race, gender, sex, pregnancy, marital status, national, ethnic or social origin, colour, sexual orientation, age, physical or mental health, well-being, disability, religion, conscience, belief, culture, language, and birth of the person;
 - b) information relating to the education or the medical, financial, criminal or employment history of the person;
 - c) identifying number, symbol, e-mail address, physical address, telephone number or another particular assignment to the person;
 - d) the blood type or any other biometric information of the person;
 - e) the personal opinions, views or preferences of the person;
 - f) correspondence sent by the person that is implicitly or explicitly of a private or confidential nature or further correspondence that would reveal the contents of the original correspondence;
 - g) the views or opinions of another individual about the person; and
 - h) the name of the person if it appears with other personal information relating to the person or if the disclosure of the name itself would reveal information about the person.
 - 1.2.6 "Processing" means any operation or activity or any set of operations, whether or not by automatic means, concerning personal information, including – The collection, receipt, recording, organisation, collation, storage, updating or modification, retrieval, alteration, consultation, or use; Dissemination by means of transmission, distribution or making available in any other form; or Merging, linking, as well as restriction, degradation, erasure, or destruction of information;
 - 1.2.7 "Responsible Party" means a public or private body or any other person which, alone or in conjunction with others, determines the purpose of and means of personal processing information, the agent/agency;

2. ZOOZOO LAND TERMS AND CONDITIONS:

IMPORTANT NOTICE:

By signing or initialing, or otherwise entering into this Contract, you agree to the terms and conditions contained in this document and any terms and conditions that form part of this Contract, including the fact that your personal information provided in this document may be used exclusively to enforce this Contract. If there is any provision in this Contract that you do not fully understand, please ask for an explanation before signing.

2.1 Administration & Fees:

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- 2.1.1 You have absolute responsibility for the payment of any fees applicable to your child attending the School. You also acknowledge that school fees are payable 1 (ONE) month in advance. If you are unclear about any of your financial obligations, the School will provide a written explanation on request.
- 2.1.2 Fees as per Tariff Structure and a copy of our Tariff Structure is available on the website or on request.
- 2.1.3 Fees are payable in advance before or on the first school day of each month.
- 2.1.4 Fees for December and January are full payments.
- 2.1.5 If fees are not paid by the 3rd of the month, your child will unfortunately not be able to attend School. Take note that you are still liable for that month's fee. As mentioned in clause 2.1.10 we require a month termination notice.
- 2.1.6 A full months' fees are payable even if your child leaves during the course of the month.
- 2.1.7 A fee of R50 p ¼ hour (or part of it) will be charged for the late collection of children.
- 2.1.8 Special activities and outings will not be compulsory but will be over and above the normal rate.
- 2.1.9 Parents are liable for fees whether or not their child has attended the full month's quota of days. Unfortunately, there will be no rebate for missed days.
- 2.1.10 **If you wish to terminate your Contract or withdraw your child from ZooZoo Land Daycare, we require one calendar month's written notice. This calendar month's written notice will only apply from January to the first day of October. If you wish to terminate the Contract or withdraw your child from ZooZoo Land Daycare after 01 October you will be liable for the school fees of November and December.**

SIGNATURE

- 2.1.11 The fees will be reviewed from time to time and may be increased by an amount which the School considers reasonable. We will endeavour to give you at least two calendar months' notice of any increase in the fees due for a particular term.
- 2.1.12 You have a right to cancel this Contract without penalty should the school fees increase to an amount which you no longer wish to pay, provided that you give the School written notice of that intention within 7 (seven) days of the School's notification of an increase, failing which you will be required to provide a full month's notice or pay a month's fees in lieu of notice.

3. Breach

If either party commits a breach of any provision or term of this agreement and –

- 3.1 The breach is incapable of being remedied by the payment of compensation or otherwise, the defaulting party fails to cause such state of affairs to cease to exist; or
- 3.2 If it is capable of being remedied by the payment of compensation or otherwise, the defaulting party fails to remedy any such breach within 7 (seven) days of the receipt of a written notice calling upon it to do so, then the other party ("the Aggrieved Party") shall be entitled, in addition to any other remedy available to it at law or terms of this agreement, to cancel this agreement or to claim specific performance, in either event without prejudice to the Aggrieved Party's rights to claim damages.

4. Admission and enrollment

- 4.1 The admission and enrolment of all children to the School are at the discretion of the Head who may refuse a child's admission to the School without giving reasons therefore and may grant temporary or provisional enrolment to the School subject to such further terms and conditions which the Head may impose.
- 4.2 For the sake of clarity, this agreement regulates the enrolment and admission of your child to the School and also regulates the relationship between the School, your child, yourself and/or a third party once your child is

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admitted and enrolled with the School. Nothing in this agreement should be interpreted as a representation or warranty made by the School that your child will be admitted to and enrolled with the School.

- 4.3 The School reserves its right to terminate the enrolment contract at any time, for any reason, provided that a full month's notice is given in writing of this decision.

5. School Times & Holidays:

Full day: 6:00 – 18:00

Half day: 6:00 – 12:30

We are closed public Holidays (and if the holiday falls on a Tuesday or Thursday, the Monday and Friday will be a school holiday) and from +/- the 15th of December till +/- the 10th of January each year.

6. Illnesses & Injuries:

- 6.1 Please attempt to make alternate arrangements for children with a bad cough, sore throat, vomiting, loose stomach, high temperature, fever, chickenpox, measles, mumps, diarrhea, jaundice, etc. This is for your own child's well-being as well as for the others. Please notify us when your child is sick and will not attend School.
- 6.2 When we notice a child becoming ill, we observe and take temperature readings. After an hour, we phone the parent for permission to treat and to advise on whether the child should be taken to the doctor.
- 6.3 Minor injuries, such as small wounds, are cleaned, bandaged, and recorded in the child's message book for parent's information.
- 6.4 In the unlikely event of a serious injury, it is treated, and parents are informed immediately. (For extreme emergencies, the paramedics/ambulance are called and parents notified straight after)

7. Collection of child:

We will NOT allow your child to leave our School if you have not given us written permission and details of the substitute authorised to collect your child.

8. Personal Items:

Please mark all clothing, bedding, and bags clearly with your child's name. We do not take any responsibility for any theft or loss of damage or destruction to any property of whatever nature. We do not accept any liability for lost or stolen personal items. To avoid any possible fighting, we request that no toys be brought to School.

9. Food:

We provide one meal per day, and our meals are nutritional and healthy. We like to try different foods. The menu is displayed at the entrance and if your child has any allergies to any food type, please send a meal of your choice to School on that particular day.

10. Discipline:

Should there be disagreements, we try to diffuse the situation and encourage the children to apologise to each other. We do not use physical discipline. We use the time out/naughty corner method of discipline.

11. Media and Technology:

Communication App: This is the primary communication that we use at the School and will be compulsory for all parents of enrolled students, the cost of which is included in the fees tariff and will be payable as an annual fee. We upload newsletters, send information or reminders via the broadcast messaging function and use the direct chat function to communicate directly with a parent. Information is retained on the system for a period of time.

12. Social Media and your child:

We update our social media regularly and add new fun and amusing photos of the children during their activities. By entering into this Contract, and unless you at any time instruct the School expressly and in writing to the contrary, your consent is given for the School to include photographs of your child in all forms of media, printed, digital, or otherwise.

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13. Shuttle Service:

There is a shuttle service available to collect and drop your child off in the morning and evenings at an additional cost.

14. Copies that needs to be provided:

It is the parent's duty to notify the School in writing should their contact details change.

Copy of child/children's birth certificate/ID document

Immunization card/Clinic card

Copy of both parents/guardian's ID document

15. Disclaimers

15.1 You acknowledge that the School does not take any responsibility for any theft or loss of, or damage or destruction to any property of whatever nature brought onto the school premises by your child, unless the School or its staff are in physical possession of that property and damage occurs to that property either because

- a) the School or its staff treated the property as their own; or
- b) the School or its staff did not exercise the degree of care, diligence, and skill that can reasonably be expected of a person responsible for managing property belonging to another person when handling, safeguarding or using the property.

15.2 You acknowledge that whilst it is recognised that the School will take every precaution to ensure the safety of your child, you hereby indemnify and hold blameless the owners, manageress, the staff, and other agents against all claims which may arise in consequence of the death of, or any injury sustained to your child during the course of such daily activities of the School, use of the shuttle service, games, educational outings and trips from whatsoever cause arising, including any fault of whatsoever nature attributable to the School, it's owners, the manageress, its staff and other agents, save that liability shall not be excluded under this indemnity for loss occasioned by a deliberate act of wilful, misconduct attributable to the owners, the manageress, its staff and other agents.

Acknowledgement

I am the legal parent/guardian of the child/children that I am enrolling into ZooZoo Land daycare. I have read and understand the policies and procedures of the School and agree to abide by them as amended from time to time by the School. I shall advise the School in writing of any changes to my personal details. All information given is true and correct and done to the best of my ability. The Contract between me/us and the School is governed by South African law. I/we agree that the School, at its option but without being so obliged, will be entitled to institute any legal proceedings for the recovery of any monies owing by me/us as a liquidated debt or debts to the School in any magistrate's court having jurisdiction. I/We agree to be liable for all legal fees on an attorney and client scale. I/We agree and confirm that my consent given herein, shall be deemed to be irrevocable unless and until withdrawn by me/us in writing, and delivery by hand to the owner of the School personally, and signed for. Furthermore, the terms contained in the whole of this document shall not be capable of being amended or cancelled by mutual consent unless reduced to writing and signed by myself/ourselves and the owner of the School.

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Pick-up Permission Form

I/We hereby give permission for my child to leave ZooZoo Land daycare with the following persons named below as well as their contact number:

<u>Name:</u>	<u>Relationship:</u>	<u>Contact Number:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Indemnity Declaration

ZooZoo Land Shuttle/Transportation in the case of emergency and Excursions:

I/We, the father/mother/parents/guardian _____ of the above child/children, hereby agree that my/our child/children may be taken on excursions and that while the persons in charge of the group and those helping with the transport, will care for the children to the best of their ability. Neither they, nor any other persons connected to the group, will accept any liability for any claims arising from any accident or injury happening to the child while he/she is in the care of the group supervisor and to waive and abandon any claim which may at any time arise as aforesaid, both in my personal capacity and in my capacity as parent or as guardian of the child. I/We expressly indemnify the supervisor or such person against any such claim which may arise or be instituted.

I/We agree that this indemnity shall commence on the day of signature hereof and shall remain in force and be of effect for the duration of the pupil's enrolment with the service provided by ZooZoo Land Daycare. Gross negligence is excluded from this indemnity in accordance with the Consumer Protection Act.

CONSENT TO PERSONAL INFORMATION

I/We, the father/mother/parents/guardian _____ of the above child/children, hereby give my/our consent that the above-mentioned information must be obtained and used for the specific benefit of my/our child/children in order to insure the best care.

Thus done and signed at _____ on this day ____ of _____ 20__.

 Mother/Guardian
 Name: _____
 ID: _____

 Father/Guardian
 Name: _____
 ID: _____

 Principle/Owner

Signature: _____